

Aiken County Public Schools
Department of Special Programs

Written Agreement to Extend 60 Day Timeline for Initial Evaluation

Student _____ Current School _____

Federal and State regulations require that when it is suspected that a student may be a student with a disability, the school district must promptly request parental consent to evaluate and complete the evaluation within 60 days of receiving written parental consent to evaluate. This timeline can only be extended by "mutual written agreement of the child's parents and a group of qualified professionals." The parent and the school district agree to extend the timeline from _____ to _____ for the reason(s) specified below.

_____ The district and parent agree that there are evaluation components which are necessary in order to conduct a comprehensive evaluation, but these components cannot be obtained within 60 days due to the following reason (list each evaluation component and the reason it cannot be obtained): _____

_____ The student moved to this district during the evaluation process. The school district is making progress toward completion of the evaluation but needs additional time to complete the evaluation due to the following reason: _____

_____ The parent repeatedly failed to make the student available for evaluation. There is written documentation of multiple attempts to complete the evaluation within the original timeline. (Attach documentation to this form.)

<i>Signature</i>	<i>Title</i>	<i>Date</i>
_____	Parent or Legal guardian	_____
_____	Director of Special Programs	_____
_____	LEA Representative	_____
_____	_____	_____

Original: Special education file

Copies: Parent or Legal guardian, Director of Special Programs, Lead School Psychologist, Principal of child's current school, Principal of child's receiving school (if child will change school prior to completion of the evaluation)